

## Case Number Search

The best way to go to one specific case in the database is by doing a case number search. When entering the case string, you are not required to enter hyphens or zeros preceding the case number (i.e. both 05-M-00001 and 05M1 are acceptable). You must, however, enter the hyphen and zeros preceding the trailer number in the case (i.e. both 05-CR-00001-002 and 05CR1-002 are acceptable). Pressing the <TAB> key will advance focus to the next field. Pressing the <SHIFT> and <TAB> key simultaneously will return focus to the previous field. Pressing the <ENTER> key or clicking the Search button in the Search by Case Number Section will start your search.

**County:** Select the county you wish to search  
**Division:** Select District or Circuit  
**Case Number:** Enter the case number



The screen capture above shows search results using the Case Number Search. Clicking on the case number will take you to the Case-at-a-Glance screen.

## Kentucky Court Records Online Name Inquiry

The KBA Court Records Name Inquiry will search the Kentucky Court of Justice database for pending cases based on the criteria that you enter. Inquiries can be made with as little information as the person's last name, but you will have more successful searches by entering information in all fields. In all fields with drop down lists, pressing a letter key on your keyboard will take you to a search option of the corresponding letter. Pressing the <TAB> key will advance focus to the next field. Pressing the <SHIFT> and <TAB> key simultaneously will return focus to the previous field. Pressing the <ENTER> key or clicking the Search button in the Search by Last Name Section will start your search.

<b>County:</b>	Select the county you wish to search
<b>Division:</b>	Select District or Circuit
<b>Type of Cases:</b>	Select ALL, criminal, civil, or domestic violence
<b>Type of Party:</b>	Select party type from list
<b>Last Name:</b>	Enter the defendant's last name
<b>Name Like:</b>	Place a check mark in this box to obtain results with names sounding like or spelled similarly
<b>First Name:</b>	Enter the defendant's first name
<b>SSN:</b>	Enter the defendant's social security number
<b>DLN:</b>	Enter the defendant's driver's license number
<b>Date of Birth:</b>	Enter the defendant's date of birth in the following format (mmddyyyy)

**Kentucky Court of Justice**

Login User: JOHN WAIT      Kentucky Court Records Online      Search User Account Log Off

Search Again

Page 1 of 1      Records 1 - 4 Displayed      Search Found 4 Result(s)

For more information contact the [Circuit Clerks Office](#)

<a href="#">04-T-01609</a>	COMMONWEALTH VS. SMITH, MICHAEL A. (ADAIR)
<b>Scheduled Events</b>	
SHOW CAUSE HEARING	7/20/2005 09:30 AM D
<a href="#">05-F-00084</a>	COMMONWEALTH VS. SMITH, MICHAEL A. (ADAIR)
<b>Scheduled Events</b>	
PRELIMINARY HEARING	7/20/2005 10:00 AM D
<a href="#">05-M-00205</a>	COMMONWEALTH VS. SMITH, MICHAEL L. (ADAIR)
<b>Scheduled Events</b>	
CHANGE OF PLEA	6/29/2005 10:00 AM D
<a href="#">99-M-00064</a>	COMMONWEALTH VS. SMITH, MIKE A. (ADAIR)

Page 1 of 1      Records 1 - 4 Displayed      Search Found 4 Result(s)

Kentucky Court of Justice

## Search Results

The screen capture above shows all pending cases matching the criteria you entered. Clicking on the case number will take you to the Case-at-a-Glance screen.

Kentucky Court Records Online - Microsoft Internet Explorer

Address: http://www.kycourts.net/CourtRecordsKBA/Search.aspx

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**KENTUCKY COURT OF JUSTICE**

Login User: JOHN WATT **Kentucky Court Records Online** Search User Account Log Off

Press F7 - Retrieve Information Last Entered | F8 - Clear Information

**Search by Case Number**

County: CAMPBELL Division: Circuit

Case Number: Search

**Search by Last Name**

County: CAMPBELL Division: All

Type of Case: All Cases Type Of Party: Attorneys

Last Name: ford Sounds Like First Name: crystal

SSN: DLN:

Event From: 07/15/2005 Event To: 07/29/2005

Birth Date: Search

Clear

Kentucky Courts of Justice

start Kentuck... KBA 05 -... Inbox - ... KBA Onli... FW: MU... RE: Rep... RE: MUG... 2:15 PM

## Person Search Using Event Date Range

The **Event From:** and **Event To:** fields will limit your search results to cases with events scheduled during the timeframe specified. The example above shows an Attorney type of party search using the name and event range fields. The following page shows the search results for this type of search.

**Kentucky Court of Justice**

Login User: JOHN WAIT      Kentucky Court Records Online      Search User Account Log Off

[Search Again](#)

« First   « Prev   Next »   « Last      Page 1 of 1      Records 1 - 3 Displayed      Search Found 3 Result(s)

For more information contact the [Circuit Clerks Office](#)

<a href="#">05-CI-00260</a>	WASHINGTON MUTUAL HOME LOANS V. WOJTOWICZ, KIMBERLY S. ET AL (CAMPBELL)
<b>Scheduled Events</b>	
SETTLEMENT	7/22/2005 11:30 AM      2
<a href="#">05-CI-00441</a>	MORTGAGE ELECTRONIC REGISTRATION SYS., IN, VS. SPREHER, M (CAMPBELL)
<b>Scheduled Events</b>	
DISCOVERY CONFERENCE	7/15/2005 10:15 AM      2
<a href="#">05-P-00281</a>	ESTATE OF: ENZWEILER, GERALD W (CAMPBELL)
<b>Scheduled Events</b>	
SETTLEMENT	5/31/2007 04:00 PM      1
INVENTORY	7/29/2005 04:00 PM      1

« First   « Prev   Next »   « Last      Page 1 of 1      Records 1 - 3 Displayed      Search Found 3 Result(s)

Kentucky Court of Justice

KBA Online Court Records Manual - Microsoft Word

start   Kentucky Court Reco...   KBA 06 - Paint   Inbox - Microsoft Out...   KBA Online Court Rec...   2:16 PM

The screen capture above shows search results using the event range fields in the search criteria. Notice that only cases with scheduled events within our entered timeframe are displayed. Clicking on the case number will take you to the Case-at-a-Glance screen.

Kentucky Court Records Online - Not An Official Court Record - Microsoft Internet Explorer

Address: <http://www.kycourts.net/courtrecordskba/CaseAtAGlance.asp?county=0011&division=D1&casenumber=05-F-00084>

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**KENTUCKY COURT OF JUSTICE**

Search User Account Log Off

6/29/2005 10:12:43 AM

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ADAIR DISTRICT COURT / CASE NUMBER: 05-F-00084

<b>COMMONWEALTH VS. SMITH, MICHAEL A.</b>		Source: S
Case filed on 05/23/2005	FELONY ; Open Jdg: HON. ROGER PAUL ELLIOTT	
<b>DEFENDANT / RESPONDENT: SMITH, MICHAEL A.</b>		@00000070620
Statewide Case Related Search	SCH # <a href="#">001919371228</a>	
Bail: 1	Date Set: 05/23/2005; Date Posted: 05/29/2005; ; Amount: \$5,000.00 PARTIALLY SECURED	
<b>ALIAS: BOWDY,</b>		
<b>COMPLAINING WITNESS: ROY, GARY,</b>		CPD558GR
<b>CHARGE 1 ORIGINAL: 1ST DEGREE TICS/COCAINE, 2ND OR &gt; OFFENSE</b>		
Charged on 05/22/2005	UOR: 0421040; KRS: ; Citation: 5G1267992-1	
<b>CHARGE 2 ORIGINAL: ALCOHOL INTOX IN PUBLIC PLACE-3RD OR &gt; OFF W/12 MO</b>		
Charged on 05/22/2005	UOR: 0023010; KRS: ; Citation: 5G1267992-2	
<b>Document(s) Information</b>		
1	Filed on 05/23/2005	BOND DECISION
2	Filed on 05/23/2005	AFFIDAVIT OF INDIGENCY
3	Filed on 05/23/2005	ORDER OF INDIGENCY

Done Internet

start KBA CourtNet M... Kentucky Court ... untitled - Paint Pretrial Officer A... CourtNet History... 10:12 AM

### The Case at a Glance Screen

Clicking on any hyperlink case number will take you to the Case at a Glance Screen pertaining to that case. Information is displayed in the same manner for each case contained in the database. Below will explain each section as it appears on the screen.

**The Case Section:** This section will always be displayed at the top of the screen and will contain the filing and disposition dates of the case as well as the presiding Judge at open and close of the case.

**The Parties Section:** This section will include all parties in the case and each party is given his/her own block of information. Under the DEFENDANT/RESPONDANT section you will find information about bail, warrants or summons, and the Statewide Criminal History Number (SCH #) assigned to the defendant. The SCH # is a hyperlink that will take you to all cases, pending and closed, associated with the defendant in this case.

**The Charges Section:** This section includes all the charges within the case. Each charge is given its own block of information including amended charges. Under each charge you will find charge, disposition, and sentencing information.

Kentucky Court Records Online - Not An Official Court Record - Microsoft Internet Explorer

Address: http://www.kycourts.net/courtrecordskba/CaseAtGlance.asp?county=0011&division=D1&casenumber=05-F-000848

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<b>COMMONWEALTH VS. SMITH, MICHAEL A.</b>		Source: S
Case filed on 05/23/2005	<b>FELONY</b> ; Open Jdg: HON. ROGER PAUL ELLIOTT	
<b>DEFENDANT / RESPONDENT: SMITH, MICHAEL A.</b>	@00000070620	
Statewide Case Related Search	SCH # <a href="#">001919371228</a>	
Bail: 1	Date Set: 05/23/2005; Date Posted: 05/29/2005; ; Amount: \$5,000.00 PARTIALLY SECURED	
<b>ALIAS: BOWDY,</b>		
<b>COMPLAINING WITNESS: ROY, GARY,</b>		CPD558GR
<b>CHARGE 1 ORIGINAL: 1ST DEGREE TICS/COCAINE, 2ND OR &gt; OFFENSE</b>		
Charged on 05/22/2005	UOR: 0421040; KRS: ; Citation: 5G1267992-1	
<b>CHARGE 2 ORIGINAL: ALCOHOL INTOX IN PUBLIC PLACE-3RD OR &gt; OFF W/12 MO</b>		
Charged on 05/22/2005	UOR: 0023010; KRS: ; Citation: 5G1267992-2	
<b>Document(s) Information</b>		
1	Filed on 05/23/2005	BOND DECISION
2	Filed on 05/23/2005	AFFIDAVIT OF INDIGENCY
3	Filed on 05/23/2005	ORDER OF INDIGENCY
4	Filed on 05/25/2005	BOND DECISION
<b>Court Date(s) Information</b>		
1	ARRAIGNMENT on 05/23/2005	Judge: HON. ROGER PAUL ELLIOTT Time: 0900 hours; Rm: D
2	PRELIMINARY HEARING on 06/01/2005	Judge: HON. ROGER PAUL ELLIOTT Time: 1000 hours; Rm: D
3	PRELIMINARY HEARING on 07/20/2005	Judge: HON. ROGER PAUL ELLIOTT Time: 1000 hours; Rm: D
County information last updated on: 6/28/2005 4:45:00 PM		
Kentucky Court of Justice		

Done Internet

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**The Documents Section:** This section includes all documents filed in the case. It will show the document type, date it was filed, and any memos associated with it.

**The Court Dates Section:** This section will include all future and past scheduled events in the case as well as motions filed. The court dates will be numbered from first to last and the motions will be color coded in the numerical block. Each date shows the type of event, presiding Judge, and any memos associated with that day.

**The Case Cross Reference Section:** (Not present in pictured example) This section will show you the case number assigned to the case if it originated in or progressed to another division of court.

Kentucky Court Records Online -- Not An Official Court Record - Microsoft Internet Explorer

Address: http://www.kycourts.net/courtrecordskba/check113.asp?crimhis=001919371228&Rnd=121&userid=wattaguy

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**KENTUCKY COURT OF JUSTICE**

Search User Account Log Off

wattaguy 6/29/2005 10:16:22 AM

All Cases with Criminal History Key => 001919371228

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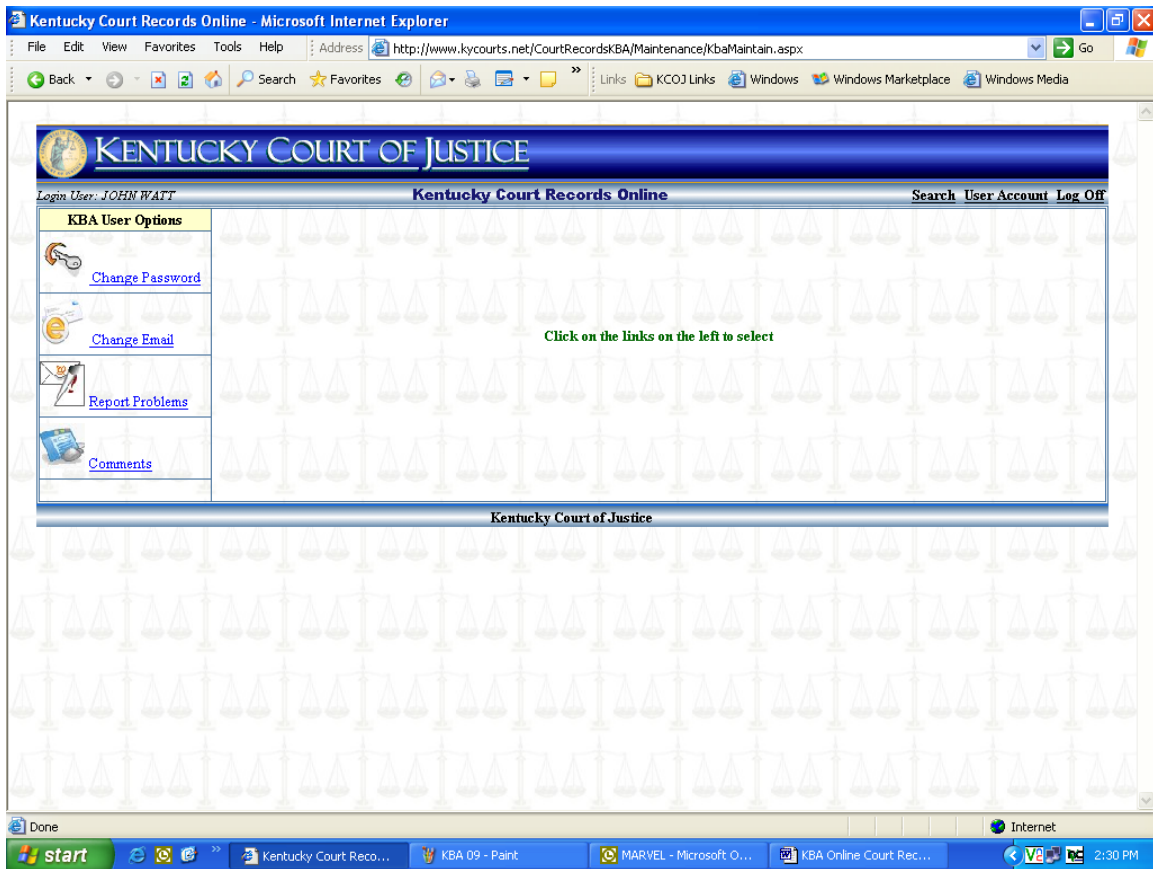
First | Previous | Next | Last Page 1 of 1 Total records = 23

Name	County	Case Number
SMITH, MICHAEL A.	001-ADAIR	02-T-00965
SMITH, MIKE A	001-ADAIR	03-M-00191
SMITH, MICHAEL	001-ADAIR	04-M-00058
SMITH, MICHAEL A	001-ADAIR	04-M-00135
SMITH, MICHAEL	001-ADAIR	04-M-00280
SMITH, MIKE	001-ADAIR	04-M-00506
SMITH, MICHAEL A.	001-ADAIR	04-M-00649
SMITH, MICHAEL A	001-ADAIR	04-T-01334
SMITH, MICHAEL A.	001-ADAIR	04-T-01609
Next Court Date: 7/20/2005 09:30AM HON. ROGER PAUL ELLIOTT		
SMITH, MICHAEL A.	001-ADAIR	05-F-00084
Next Court Date: 7/20/2005 10:00AM HON. ROGER PAUL ELLIOTT		
SMITH, MICHAEL	001-ADAIR	97-M-00670
SMITH, MICHAEL	001-ADAIR	98-F-00231
SMITH, MICHAEL A.	001-ADAIR	98-F-00254
SMITH, MIKE	001-ADAIR	98-M-00558
SMITH, MICHAEL A.	001-ADAIR	98-M-00582
SMITH, MICHAEL A.	001-ADAIR	99-CR-00067

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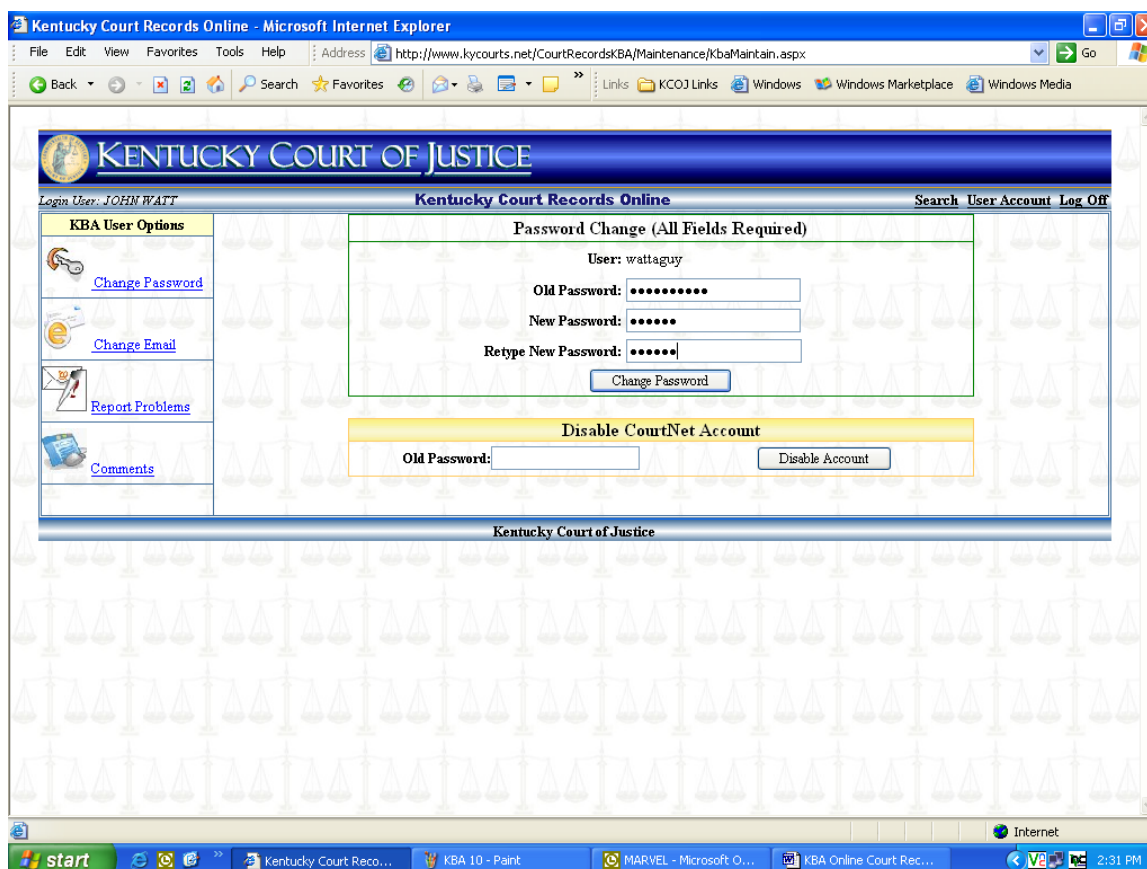
## Statewide Criminal History

Clicking on the Statewide Criminal History Number (SCH #) in the Defendant/ Respondent section of the Case at a Glance Screen will retrieve all cases, pending and closed, associated with that defendant's criminal history number. The screen capture above shows an example of these results. Clicking on the case number will display the Case at a Glance Screen pertaining to that case.



## User Account Screen

Any changes to your account or correspondence concerning the site can be done through one of the links on the User Account Screen. You can open the User Account Screen by clicking on the User Account link in the upper right of any screen within the site.



## Change Password

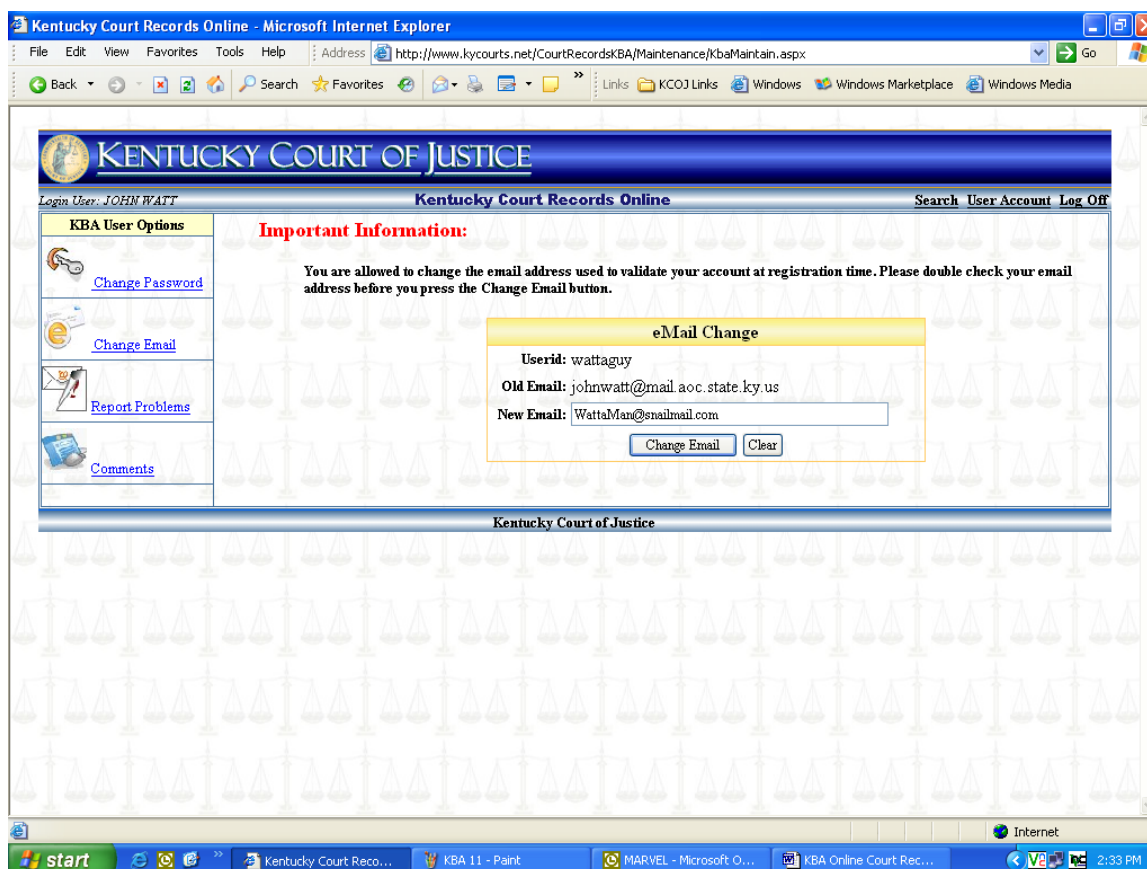
This window will display when you click the Change Password link on the User Account screen. You can change your log on password or disable your account from this screen.

### To change your password:

- 1) Enter your current password into the Old Password field.
- 2) Enter the password you would like to change to into the New Password field.
- 3) Retype the password you would like to change to into the Retype New Password field.
- 4) Click the Change Password button.

### To disable your account:

- 1) Enter your current password into the Old Password field.
- 2) Click the Disable Account button.



## Change Email

This window will display when you click the Change Email link on the User Account screen. To change the email address associated with your account, simply enter the new address into the New Email: field and click the Change Email button.

**Kentucky Court Records Online - Microsoft Internet Explorer**

File Edit View Favorites Tools Help Address <http://www.kycourts.net/CourtRecordsKBA/Maintenance/KbaMaintain.aspx> Go

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**KENTUCKY COURT OF JUSTICE**

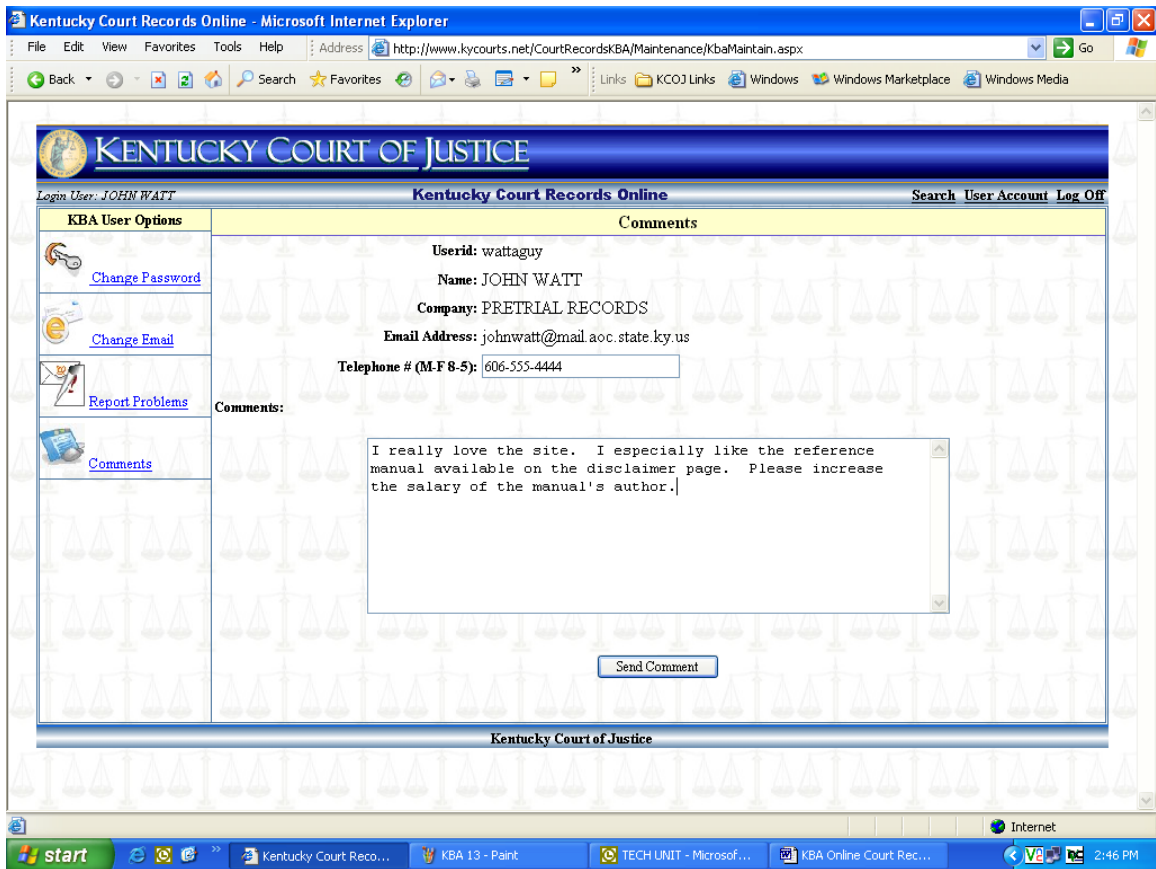
Login User: JOHN WATT **Kentucky Court Records Online** Search User Account Log Off

<b>KBA User Options</b> <a href="#">Change Password</a> <a href="#">Change Email</a> <a href="#">Report Problems</a> <a href="#">Comments</a>	<p align="center"><b>Report Problems</b></p> <p>Userid: wattaguy  Name: JOHN WATT  Company Name: PRETRIAL RECORDS  Email Address: johnwatt@mail.aoc.state.ky.us  Telephone # (M-F 8-5): <input type="text" value="502-555-4444"/>  Operating System: <input type="text" value="WinXP"/> <small>Change default if Operating System is different</small>  Type of Internet Browser: <input type="text" value="IE6"/> <small>Change default if Browser is different</small></p> <p><b>What screen/web page did you experience the problem?</b>  <input type="text" value="Search Screen"/></p> <p>Please type a brief but detailed description of any difficulties you may be experiencing or any questions that you may have. Please describe any error messages or symptoms and when/how often they occur. If possible copy and paste the error message below, and provide the actions you took, so that we may reproduce the error and provide you with a detailed solution.</p> <div style="border: 1px solid black; padding: 5px; min-height: 100px;"> Any time I try to do a search, I recieve the following message:  Error 34, critical system failure. </div> <p align="center"><input type="button" value="Send Problem"/></p>
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start | Kentucky Court Reco... | KBA 12 - Paint | TECH UNIT - Microsof... | KBA Online Court Rec... | Internet | 2:40 PM

## Report Problems

This window will display when you click the Report Problems link on the User Account screen. This screen is reserved for technical failures of the site. This form of reporting is offered to supplement our Customer Service staff that is available Monday through Friday from 7:00 AM to 6:00 PM Eastern. You can call Customer Service at 1-800-928-6381 with any problems you may have in the site.



## Comments

This window will display when you click the Comments link on the User Account screen. This screen is offered for you to voice your opinions about the site.